



Global Threads – A Textile Center Friend-Raiser
7:45 am to 9:15 am, Thursday, May 16, 2019

Hosts: Textile Center Board of Directors
Emcee: Ella Ramsey,
Speaker: Anupama Pasriche
Event Leads: Karl Reichert and Sharon Mulhollam
Event Fundraising Goal: \$12,000

Event Timeline:

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| 7:45 am | Doors Open – Gather, mingle, visit Shop, Exhibitions, Library |
| 8:00 am | Breakfast served |
| 8:20 am | Program <ul style="list-style-type: none">• President Ella Ramsey, welcome• Executive Director Karl Reichert• Guest Speaker Anupama Pasricha• President Ella Ramsey – “the ask” – focus on work with older adults through Interlace (class participant will be asked to share story) |
| 9:00 am | Event concludes |

Set Up:

- Global textiles on display around room, and hosts are encouraged to wear global textiles
- 15 rounds tables with seating for 8 at each table.
- On each table: TC brochures /Summer Camp /Class catalogs, pledge forms, pens, tablecloth, place settings with utensils wrapped in napkins, compostable cups, 2 water pitchers, orange juice, coffee carafe, glass bowls of sugar, sugar, pitchers of cream, coffee mugs, fruit basket, flowers
- Last year we purchased carafes, mugs, plates, and forks for this annual breakfast
- Buffet tables set up in rear of auditorium with soufflés, egg bakes, Samosas, sweet breads, muffins
- Podium at front on stage. Microphone and projector set up and patch into sound system
- Check-in table outside double doors with name tags
- Extra coffee and tea station against back wall

Wednesday, May 15, 2019

- Tables are delivered
- Board assists with setting up room at end of evening Board meeting

Thursday, May 16, 2019

- 7 am – All staff hands on deck with Board volunteers: Final Set up of Food/Coffee/Etc.
- 7:45 am – Doors Open